**MLA Style Guide**

General Guidelines:

* Double-space the text of your paper and use a 12 pt font that is legible (like Times New Roman).
* Leave only one space after periods and punctuation marks (it used to be 2).
* Your margins should be 1 inch all around.
* The paragraph indents should be .5” from the left margin. Use the Tab key as opposed to pushing the space bar five times.
* Page numbers go in the upper right-hand corner, one-half (.5) from the top and flush with the right margin. The page number should include your last

 name and then the page (create a header to do this).

* Do not make a title page unless your teacher requests one.
* In the upper left-hand corner of the first page, list your name, your

 instructor’s name, the course, and the date. Be sure to double-space.

* Center the title but do NOT underline, italicize, or put quotation marks

 around it. Write the title in standard capitalization, not all in capital letters.

The second page of this guide shows an example of the first page of an MLA

style paper.